

Approved April 29, 2014

The Board of Selectmen met on Tuesday, April 1, 2014 beginning at 7:00pm in the Main Meeting Room of the Town Hall. The following members were present.

Mark Gallivan, Chairman  
Michael Berry, Vice Chairman  
Nancy Mackenzie, Clerk  
Christopher Timson  
Clifton Snuffer

Also present:  
Michael Boynton, Town Administrator  
Cindy Berube, Executive Assistant

Mr. Gallivan called the meeting to order followed by the Pledge of Allegiance.

### **ANNOUNCEMENTS AND PROCLAMATIONS**

Mr. Boynton talked about the new on line payments from Invoice cloud to MCC. Read the memo into the record. This will go out with all the tax bills. Mr. Snuffer wants to be sure these are secure sites and covered sites, that security can be guaranteed.

New Life Home Refurnishing –open house on Saturday April 5, 2015. They accept donations for those in need.

Mr. Snuffer reported that “16 Handles” the new yogurt store at the Mall is having a soft opening. They are going to hire up to fifteen people.

### **SPONSORED AGENDA ITEMS**

#### **4-3 Supa Sales and Service, Class II license**

MOTION moved by Mr. Timson to open the public hearing, seconded by Mr. Snuffer, VOTED 4-0-0

The Board received a letter from the applicant asking for a continuance as they are appearing before the Planning Board.

MOTION moved by Mrs. Mackenzie to continue the public hearing until May 13, 2014 at 7:00p.m. at the request of the applicant, seconded by Mr. Timson VOTED 4-0-0

#### **4-4 Matthew Zuker, ZBA**

Matthew is currently the associate member. He has been on the board for four years. I understand the laws and we are trying to structure things better to move forward. I love it and hope to serve on the Board for a long time. Mr. Snuffer pointed out he is seeking a Regular membership. The Board has been chatting about the Mullen rule, thru our Town Administrator and Town Counsel look at that. Mr. Zuker noted a lot of projects around the state use the Mullen rule, I find it beneficial. Mr. Boynton noted where Matthew has been a member he would ask to take this applicant and move up to a regular member and then move forward to the

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other applicants. Mr. Timson appreciates what Matt has been doing on the ZBA. He is enthusiastic.

MOTION moved by Mr. Timson to appoint Matthew Zuker to the ZBA as a Regular Member, seconded by Mr. Snuffer, VOTED 4-0-0

4-5 Craig Hiltz, ZBA

Craig has been a resident for 10 years, and served on the ZBA from 2004-2009. He left to pursue a law degree. He heard there were some vacancies so I applied. He is willing to take the regular or associate seat. He knows the 40B is coming up and he has sat on two other cases. He does have preexisting commitments in the upcoming weeks that is his only restriction. I would need to look at a calendar to see what we might have going on from 5/3 to 5/24.

Mrs. Mackenzie has known him for many years. Ending up doing more than he thought he would be doing. She appreciates the honesty of his time frame.

4-6 Mary Jane Coffey, ZBA

She informed the Board she moved here 50 yrs ago. We raised our son and daughter in schools. I was very active while the kids were in School. I was an RTM up until the late 80's, and served on Finance Committee and ZBA took me from the 70's to the late 80's. I resumed my career as a psychiatric nurse. Last job was VP operations for specialized health agent. Was not able to spend much time on Walpole issues. Find myself waiting for Spring and would like to be a regular member on the ZBA. Some merit to have someone come forward that could bring a fresh perspective to things.

Timothy Foley, ZBA

Has been a resident of Walpole since 2002, has two children. Practicing attorney in Quincy, one year, went back to law school. Concentrate on criminal law. In 2002, we moved here, it is any town USA, we fell in love with the town. He coaches lacrosse. My education is from St. Sebastian school, Mass school of law. His wife is a nurse at Boston Medical Center.

Mr. Gallivan noted there are three new people applying. Mrs. Mackenzie is leaning toward Craig Hiltz as the regular. His recent experience with the laws with the 40Bs it would be a huge asset and he dealt with Chapter 40B projects in the past. The town has lost veteran members and she thinks his guidance would be important. Mr. Timson and Mr. Snuffer agreed.

Mr. Boynton thanked Stephanie Mercandetti for stepping in and helping the ZBA. The first order of business might be reorganization.

MOTION moved by Mrs. Mackenzie to appoint Craig Hiltz to the ZBA as a Regular Member, seconded by Mr. Snuffer, VOTED 5-0-0

MOTION moved by Mrs. Mackenzie to appoint Maryjane Coffey and Timothy Foley to the ZBA as an Associate member, seconded by Mr. Timson VOTED 5-0-0

4-7 Carol Johnson, Board of Health

Mrs. Johnson is seeking reappointment to the Board of Health. What an honor it is to serve on the Health Board, my mother was Eleanor Johnson, as a child she served on the School Committee and then the first selectwomen in the town. I grew up with that. We had two phone lines and one was because she was Chairman of the Selectmen. We do not have the tension you have. The BOH it is very exciting, health of the people that live and visit our community. A lot of different issues. We have branched out in so many areas. I also serve on "Lets Move Walpole". Thank you for this opportunity.

MOTION moved by Mr. Berry to re-appoint Carol Johnson to the Board of Health as a Regular Member, seconded by Mr. Snuffer, VOTED 5-0-0

4-8 St. Opening Permit, Winter Street

Mr. Boynton noted this section was paved about 5 years ago and it is set to end in August. Mr. Russell Jones showed the Board the excavation that is involved. It is for Water and Sewer. Hooking into the sewer manhole. The gas company will be separate from us.

Mrs. Walker does have a few pages of conditions. These would be specific. This is for the subdivision Winter Estates. She reviewed the conditions she submitted to the Board members. Mrs. Mackenzie questioned when was this subdivision approved? The dates on the plan are 2006 to 2007. She is concerned they are no longer valid. Ms. Walker believes they are valid plans. She will check. Mr. Snuffer wanted to know how you take a first phase and how do you make that adhere to the conditions while the subdivision is being developed. Is it going to be in an unfinished state? Mr. Jones stated it will always be passable at night. Mr. Snuffer asked how long it will be the way it is? Ms. Walker stated these are lateral cuts; the water will probably be done in one day. At no time will the road be impassable. The final overlay will wait until the end of the season.

Mrs. Mackenzie expressed her concern with bonding and coordinating this with the gas company. Mr. Boynton will make sure it gets coordinated. This stretch of Winter Street gave us problems after it was done. The issue with respect to the subdivision status, without holding that up. Subject to the work being done under a valid subdivision approval. Ms. Walker noted the typical bond is \$10,000 something like this, they are separate. Not part of the subdivision bond. Mrs. Mackenzie wants to be certain the bond is held for one year after completion.

MOTION moved by Mr. Timson to approve the request for a Street Opening Permit on Winter Street at Winter Estates subject to the applicant adhering to the conditions set forth in a letter from Town Engineer dated March 21, 2014 and subject to the work being done under a valid subdivision approval and the bond being held for at least one year from completion of the top course, final finish, seconded by Mrs. Mackenzie, VOTED 5-0-0

Moosehill Road, 40B

Mr. Gallivan explained to the audience the current matter is in litigation we may or may not be able to answer questions. The last thing we are not here to discuss any current or former employee as this is not the forum to discuss this.

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Laura Vaites is speaking of the concerns that neighbors in this area have with the Barberry project. She read the memo into the record. The actual development is really only 6 acres. Concern that Barberry will not participate in any discussion with the Town. Our focus is to raise the concerns. We do not know if the plans are going to change. Talked about the shortcomings.

Thank you for the opportunity to share our concerns regarding Barberry Homes' apartment development proposed for 272 Moosehill Rd, consisting of 174-1 and 2br units and 315 parking spaces, condensed upon only 6 acres of buildable land. The points I convey to you this evening represent the thoughts and concerns of the East Walpole community and neighbors on Moosehill/Johnson/Orchard.

You are aware that the town Zoning board of Appeals failed to schedule the required public hearing on Barberry's application for a comprehensive permit within the 30-day timeframe. As one of my neighbors described, "that failure has robbed abutters, neighbors, and townspeople of their opportunity to voice any concerns regarding the scope and details of the project."

Due to the ZBA scheduling discrepancy, Barberry Homes filed a motion with the state Housing Appeals Committee for a constructive grant, which constitutes approval of the submitted application without town input. As you are aware, this issue is the subject of ongoing litigation between the town and developer.

Furthermore, Barberry Homes informed town counsel that they will not participate in town discussions nor will they respond to the concerns of neighbors and abutters regarding deficiencies in their plans. While the root cause of the ZBA failure is an area for further investigation and consequences should be sought for parties responsible, our focus here tonight is to bring to light serious deficiencies in Barberry's plans and comprehensive permit application that will seriously impact the neighborhood, fragile surrounding conservation land, and town of Walpole.

While we as a community cannot contest the previous landowner's decision to sell this parcel for development, we have taken a serious interest in understanding Barberry Homes' plans for the site and how the construction and final structures will impact the surrounding community and the Town of Walpole as a whole. Given that the development site lies within a rural-esque setting of single-family homes and is immediately bordered by a designated conservation area of vegetative wetland and forest, we expected Barberry Homes to exercise *responsibility* in planning a community that would bypass the local zoning law. However, the vast size of the development is far beyond the scale that the chosen site and Town can functionally support. Additionally, the set of plans submitted to the Town are incomplete (lacking correct scale for structures, land elevation demarcation, architect's seal) and exhibit many shortcomings that I will now describe in more detail.

### Environmental Concerns

You are in receipt of my detailed letter describing my concerns regarding this project, and I thank you for forwarding this letter to the Conservation Commission. We will certainly bring our concerns to the public hearing when Barberry applies for their notice of intent. *Even if Barberry Homes is issued a constructive grant approving their plans, they will still have to uphold the MA Wetlands Protection Act and Stormwater bylaws.* To briefly summarize our environmental issues:

1) Abutters presently have an appeal in process with the Department of Environmental Protection, for appropriate delineation of the Traphole

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Brook tributary stream in the bordering vegetative wetlands, for proper classification of Riverfront area, which would require a 200' setback from the waterway for construction.

2) Barberry needs to provide stormwater runoff/water retention plans to prevent contamination of Traphole Brook, recognized as the "only robust cold water fishery (trout stream) in the Neponset River Watershed, and one of only a few such streams remaining in eastern Massachusetts," –Ian Cooke, Neponset River Watershed Association.

3) Underground garage site construction in a high-yield aquifer invites potential contamination of the ecologically fragile Traphole Brook and flooding within the structure.

## Water &amp; Sewer Concerns

1) Barberry Homes included a waiver in their application that would make Walpole Taxpayers pay at least \$282,000 for water and sewer connections for the 44 affordable 40B housing units, a cost that should be paid by the developer.

2) Barberry Homes' plans include a pump sewer system - a grave concern, considering The Preserve's pumps are still providing problems – 10 years after being built. Further, the location of the development's pump is next to a designated conservation area. Should a failure occur without immediate repair, raw sewage could easily spill into year-round flowing feeder streams for Traphole Brook, leading to EPA involvement and a biohazard situation.

3) We want to insure minimal demand on Walpole's water supply, by requiring minimum water flow fixtures and utilizing rainwater harvesting for landscaping, as per letters from Walpole's Sewer & Water Superintendent Rick Mattson and Neponset River Watershed Association's Executive Director, Ian Cooke (letters attached).

Traffic Concerns

1.) Barberry Homes' Traffic Study is not representative of actual traffic and does not exponentially forecast the additional traffic. It was performed on Memorial Day weekend last year during perfect weather conditions.

2.) Moosehill Road is not wide enough for two cars to traverse parallel to each other when a car is parked on the side of the road. Widening of the road could compromise front yard septic systems and would pose serious safety issues for homes set close to the roadway. Additionally, curves and slight elevation changes inhibit line of sight for oncoming traffic in either direction. During the winter months, only one car can pass at a time, as snow banks narrow the road and further reduce visibility of oncoming traffic. I can personally attest to this, as I've run my pickup truck into a snow bank to allow a small car to pass on the opposite side in Feb. of this year.

3.) Trucks that use GPS systems and end up on Moosehill Road in order to get to Wal-Mart end up having a difficult time turning around and have dug up lawns and taken out mailboxes as a result.

4.) The town must consider what is best for entrance/egress from the Johnson/Moosehill neighborhood. This must be well-coordinated with traffic entering and exiting the Wal-Mart and businesses on Rt. 27. Traffic intervention that would result in significant backup on Johnson Drive should be avoided (i.e. traffic lights).

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## Barberry Homes Constructive Grant Claim

- 1.) Barberry Homes has indicated they have no intention of working with the Town or neighborhood with regard to project design. This is not an example of responsible development, and since Barberry never constructed their previously proposed 40R project in Natick, the developer lacks experience for a project of this scale.
- 2.) The constructive grant will cost Walpole taxpayers hundreds of thousands if not millions of dollars in the long run if shortcomings in the plans are not fixed prior to construction.
- 3.) The neighborhood will be irreparably changed/damaged by the scope of Barberry Homes' project.

So how can we fix this? There is a simple solution that will accommodate both the development and surrounding community. The following are concessions the neighborhood needs to ensure that this development does not negatively impact our community or result in ecological disaster:

- 1) Significant reduction in overall number of units to improve public safety and reduce environmental impact.
- 2) Structures more fitting of the neighborhood (ie: townhouses, rather than apartment buildings of up to 59 units, in a 66' high building). Buildings should not exceed three stories, with total number of units and parking spaces significantly decreased to fit the constraints of this small neighborhood.
- 3) Installation of a gravity sewer system for the proposed development
- 4) If a pump sewer system is utilized, extend the public sewer line through the entire neighborhood, including all of Moosehill Road, Johnson Drive and Orchard Drive.
- 5) No walking path to Wal-Mart, specifically through the empty lot next to 275 Moosehill Road. The buildup of trash in back of Wal-Mart is already significant and requires frequent neighborhood input. We also do not need to encourage the children and teens of our town to 'mingle' in the woods.
- 6) No new sidewalks on Moosehill Road, Johnson Drive or Orchard Drive.

I sincerely appreciate your consideration of our concerns, as my goal is to help preserve my neighborhood to the best of my ability. My husband and I were drawn to East Walpole for our place of residence because of its 'green' nature, plentiful forests and open space, seemingly the perfect place to settle and eventually raise a family. The aforementioned issues I shared with you will jeopardize our entire neighborhood, and we, as a community, want Barberry Homes to step up and take responsibility for the deficiencies in their design.

Thanked the Board for forwarding her letter regarding environmental concerns to the Conservation Commission.

Mr. Gallivan thanked her for being a strong advocate for your neighborhood. Mrs. Mackenzie appreciate you coming in, we have had many discussions within our legal ability that we can not discuss. We are concerned and trying to do everything we can. There is an opening on Conservation Commission, EDIC, EDC, Historical Com, Housing partnership.

Mr. Snuffer felt she articulated the concerns of the neighborhood. The issues of importance is greatly appreciated. Mr. Snuffer noted the reality is the town had provided, peer review and does

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not mean it could not happen again. This is the document we presented to the Land Court. Ms. Waites appreciates everything the Board is doing. Mr. Snuffer talked about a sixty year old law and it has created urbanization of suburbia. It side steps requirements. That is where the law went wrong. This Board and our departments will not lay down for this. Mr. Berry, best displays of active neighborhood. You need to be applauded for coming here. We do not often get that type of partnership. You are a strong group of neighbors. We could no argue with anything you put in this letter. We understand how many voices are behind you. Mr. Timson agreed it is very helpful having something like this. Despite impediments we might face we are doing everything we can, the development comes out something that is good for the town. We are spending time on this as well.

Mr. Boynton explained where we are. We have two pieces of litigation, land court, appeal Housing appeals committee challenging the constructive grant. We agree the application was not complete even technical pieces were missing. Good will nature, the developer has not shown good will. We are resetting the bar, the public hearing starts again on April 17, 2014. We will proceed with a thorough review. We will move forward with traffic review. Continue along that process and ZBA will render a decision based upon fact. All of what you have you should bring to the ZBA. It will become part of the record. Mr. Moore came in about contamination, we have further documentation, I have asked Board of Health and Conservation to touch base with DEP contracts. Mr. Boynton, I am not stating that it is contaminated we will forward to the appropriate authorities. Any direct knowledge through avadavat form. We started this process over a year ago and met with the developer. True willingness to work with us, and now has turned into an issue with the date, the developer has chosen to go into a different direction.

Mrs. Mackenzie stated that even though you do not live near there, we fought sludge. We don't live in S. WA but we went to Fox and fought for them. Talked about various fights the town has taken on. I do not live in your neighborhood, we feel strong about it and will do everything we can.

Brian Atkinson, I understand . I am here to formerly request that you remove Susanne Murphy form the ZBA. Her first cousin is the president of Barberry homes, these facts are at best show....Mr. Gallivan asked Mr. Atkinson to stop speaking and reminded him of their discussion that he would no allow a personal attack. Mr. Atkinson stated it is not a personal attack on Ms. Murphy, but her behavior requires that she be removed from the ZBA. Mr. Gallivan asked him to leave the podium.

OPEN FORUM no one present

4-11 Road Race, League School

MOTION moved by Mr. Timson to approve the road race as requested by the League School for April 19, 2014, seconded by Mrs. Mackenzie, VOTED 5-0-0

4-12 Use of A. Farm, Road Race

MOTION moved by Mrs. Mackenzie to approve the use of A. Farm for a road race to be held on October 11, 2014, information about the ticks is sent to the applicant, seconded by Mr. Timson, VOTED 5-0-0

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4-13 Use of Lincoln Road Landfill

Mr. Boynton explained they used the property last year and there were no issues.

MOTION moved by Mrs. Mackenzie to approve the use of the old dump at Lincoln Road and West Street for helicopter landing subject to the following conditions.

1. Norfolk County Mosquito Control submits an insurance certificate that will cover any damage to this property incurred during such use.
2. The Gate entrance will be secured during landing or takeoff.
3. The Administrator's office is notified at least seven days prior to use of the property.
4. All landings and takeoffs must be completed before noon.

Seconded by Mr. Timson, VOTED 5-0-0

4-14 Fraud Policy

In it of itself the policy is necessary.

MOTION moved by Mrs. Mackenzie to adopt the Fraud Policy as written, seconded by Mr. Berry, VOTED 5-0-0

4-15-4-18 Gift Acceptances

MOTION moved by Mrs. Mackenzie to accept the gift from Linda Robak and BMS employee fund in the amount of \$135.00 for the Library, Yvette Morrill, in the amount of \$50.00 For Trails Committee, various donors in the amount of \$275.00 for Fire Dept Gift Fund, and AFSCME local 1957 in the amount of \$500.00 for the Town Clerk Preservation of Books, seconded by Mr. Berry, VOTED 5-0-0

4-19 Train Station, National Register

The Historical Commission is seeking your support of the Rockland Credit union funding. To allow the gift to come in. Mr. Gallivan had spoken to Michael Amaral, and explained his worry is that if it become a historical site, it would be limited. He is satisfied. Mrs. Mackenzie explained the Board did what we should do, we sent it back to get further input. Make sure everyone was on board, Let the others see it and weigh in. We should get their input and use it to make our decisions. Mr. Berry-has anyone engaged the how this might help or prohibit. Down the road, if we are applying for grant money, sometime historical designation can help or hurt. As long the owner of the Kendall property they are made aware of it. This is what we are doing. This could be the impact.

Mrs. Mackenzie noted the MPIC got to see it and they were good with it. Mr. Timson agrees that Mike raises a good point, I don't know if there is anytime sensitive issue. It might be nothing more than a good gesture to let them know what is going on.

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Ms. Mercandetti will mention it to them. Mr. Berry asked if there is a downside to this? Mr. Boynton explained if there was a notion that the bldg. was going to be moved or large scale developed. It just means extra steps. In the big picture, the MBTA may have future plan, there is not downside to allowing this to go forward. I think there is no long term impediment. It should be communicated to the abutter.

Mr. Berry we can still get it done this month. Put it back on another Agenda.

4-21 Sportman's Club, Request for Live Music

MOTION moved by Mr. Timson to approve the one day live music for April 12, 2014 at the Sportsman's Club, seconded by Mr. Berry, VOTED 5-0-0

**BUDGET DISCUSSION**

Street lighting- Discussion as to whether street lights are required in new subdivisions took place. Mr. Boynton explained they use this budget for traffic control measures and repair as well. Rarely do we install street lights. We do not typically add new street lights. The Planning Board is looking at the placements of lights. We try not to do that, but needed for safety. Mr. Snuffer noted that subdivisions are under Planning Board and there are a lot of people who talk about halogen. It was also noted that some communities are working with broadband companies to help front some of those costs. The subdivision plans are reviewed by Engineering and she determines where the lights should be located.

**Jack Mee, Inspectional Services**, Tab 5- Mr. Berry wants to discuss to see how things are going. I asked for an inspection report. Where we have been going in the past couple of years. Mr. Mee explained his department well over 2,000 permits. Which relates to 4,000 inspections, gas, plumbing, and building. They took in \$674,000 last year. Running a budget of \$322,000 for the office. About 50% goes back to the town. The increase in permits shows an uptick in the economy. He feels they are understaffed; they show up earlier and earlier and work thru lunch. I praise them for their commitment. We have a quality staff and pump out a lot of work. Over the past four years we have added mechanical code, energy and our building code was rewritten. A lot of times we become the teacher. Mr. Berry our inspector said that when the new codes come in, they have to take time to explain. I understand that. I have learned more about inspections in the past two years. The overall dollar amount does not reflect what the staff does. The same type of inspections need to happen no matter the amount of a renovation. Toll Bros is just completing their last house. You mention WPS, the new strip mall, league school, new home building and massive renovation of school. The Norfolk Aggie into phase 2 a lot of activity in town. Then we get the inspections. They are out there with quite a load. My whole day is reactionary. I meet with engineers. If a planner comes back, that will help our load.

Mr. Berry I know how hard you work. I have called you on a lot of issues. On part time staff, you have a 20 and 23 hour that are receiving benefits. Could that 23 hour be 19 hours so that we could have a true pt position. Mr. Mee explained each inspector spends 1 hour office time and then goes out and completes inspections. By dropping insurance, it would reduce the pool of candidates. Mr. Berry asked if he thought of inspectors on a per inspection basis. Mr. Mee explained we do have all the PT inspectors, there is alternate for sick days. They are on an hourly basis. That could be looked at to help with the load.

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Mr. Snuffer noted you are bringing in two times your expenses. Are your fees defensible? Mr. Boynton explained that fees are not based on the budget. You must take into account overhead. The Commonwealth of mass allows benefits for 20 hour positions. I would rather they be paid more than on the benefit side. An employee receives the same benefits as a full time employee when they work 20 or more hours. Mr. Snuffer wants to hear what the manager would propose for better efficiency in the departments. Mrs. Mackenzie has seen how they have cut hours down. Benefits costs have changed and trying to work it out. Need to have a line in the sand going forward. I would urge this Board to take a position ,on the issue. You have a hard working staff. Are you able to do the job with the staff you have? Where is the deficiency and how would you solve it. Mr. Mee stated a huge benefit would be clerical staff. The Board did allow me to close the door from 3-4 daily. We do not have the time to file or storing that volume in my office. We have a senior who files in the attic for us. The clerical staff, the phone calls, people coming in the door. Mr. Snuffer questioned if he has presented to the Town Administrator a cost benefit analysis for an additional Clerical position.

Mr. Boynton spoke to other departments that have similar issues. He meets with Jack on a regular basis; this budget book is a fixed revenue stream. Putting some else in there, will not increase the number of permits. We want to make sure the permits are issued on a regular basis.

The Board wishes to have a conversation about benefits for part time staff.

Mrs. Mackenzie raised the fee analysis and when the last time it was done. She further talked about the GEOTMS tracking program, where are you in the bldg. dept? Mr. Mee stated that his department has a great 14 year data base, Con Com , BOH updates theirs, Zoning 50%, of the time and planning is very limited. He worked with D. Johnson; he did start before his departure.

Mr. Timson if you look at what other towns have for fees and look at how their departments set up. Are we doing things the same way? Mr. Mee explained that when he goes to meetings they talk and we are not far off. We talk about office operations. Mr. Timson would be looking for some concrete return.

**Board of Health**

Mrs. Mackenzie asked if they had looked into a public health nurse for seniors. Ms. Chapell works with the school nurses and they help her a lot. She is lucky to have that. Talked about the new 18 hour person in their office. Robin explained she is a great help. The employee is currently attending Grad School. They are up to date on Restaurant inspections. Their records are open to the public. We try to take the time as a teaching tool.

**D. Anderson, Bldg Maintenance-**

Mr. Snuffer questioned the library budget suddenly loosing the category electricity and in loosing it and coming to your budget and I want to know why. Understanding is what they are as a building you have to take a look at the true costs. When I looked at it, I saw in their budget go from \$21,000 range jumped to \$63,000 in electricity and go to your budget I see you are responsible for it.

Mr. Boynton mentioned this in my budget message, at a suggestion of the Library Director, the library commission would look at the entire budget and you need to use a percentage for books and periodicals. The heat is not in the library budget. It would save the town for books and periodicals. Since the library opening tried to come up with ways to reduce usage. Library Certification

**Reserve Fund**- Mr. Snuffer spoke to when we were in the process of formulating budget, there was a push to take 70% of the reserve fund. Those funds are for unforeseen and extraordinary issues. The fact is, it has to be within those guidelines.

**Employee Retirement**- Mr. Snuffer pointed out that Local property tax is in a slump. Talked about OPEB, (MMA group letter) A lot of what you have control over is in the benefit packages. Nancy Gallivan came across policy budgeting. There is OPEB to be considered and it was just attacked thru the Fin Com. Giving that money to the School Dept and taking from OPEB. If OPEB is going to be funded and keeping with our fiscal responsibility it should have been funded. Talked about benefits for new employees. Mrs. Mackenzie felt they needed to stop taking from people who are working. Stop giving to people who don't work. Mr. Gallivan noted the Board will need to have a discussion about benefits etc.

**Employee Fringe benefits**- Mr. Snuffer suggested it go out to bid to see what the market place is like. Mr. Gallivan would like to take a look at what GIC has to offer. Identify and analyze the cost savings, how you are going to manage the cost savings. Mr. Boynton explained it would be part of negotiations. The ability to stop the migration was taken away. We will not have a lot of time to work with. I have sent a letter to the Board of Directors to talk about the life of West Suburban and how it relates to communities like Walpole.

**Town Clerk**-The books being preserved are a big hit. Money that has been added to the budget for preservation of more minutes books.

**Library**-twenty hour employee issue and the electricity issue being taken out of the library budget and placed into the Building Maintenance budget.

**Recreation**-Josh is doing cost benefit on programs. Expectations  
Mr. Snuffer pointed out that fy14 is missing from the Revolving fund. TA these funds carry from one year to the next. The revenue that comes into their dept comes in four times a year. Trying to program for FY2014. Mr. Snuffer noted that in looking at this, it shows substantial increase. Do you have policy and procedures for cash management? Mr. Cole is working on that.

Mr. Snuffer talked about the pools and wanted to know if they pay for themselves. Mr. Boynton explained the town subsidizes. The Town pays for water utility. Mr. Gallivan wanted to know how things were going for your spring programs. Mr. Cole stated they seem to be going well.

### **Town Administrator Update**

MBTA-talked about the MBTA talked about the meeting he attended.

NSTAR-no road reconfiguration on South St. We did talk about their stations in Walpole and their appearance. We understand liability issues. Mrs. Mackenzie questioned if NSTAR was coming back to us before we send a letter of support. Mr. Boynton explained they can make application without support

Regional Dispatch- interest on the part of a group with Norfolk, Plainville, Wrentham and us.  
Just an FYI

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MSBA Grant award for Fisher School Roof- give Mr. Johnson and Mr. Anderson a good job. There will be \$800,000 back to the Town.

DEP Water Withdrawal Regulations-joint action against the new regulations. Less than desirable impact on the town. CS it is based on bad science and wrong opinion, room for a class action suit. We want to forward to delegation. It means instant water bans.

Boston Fire comments talked about recognizing the firefighters and police that serve this town.

### **NEW BUSINESS**

Mr. Timson talking to the owner at the Ravens Nest and talked about the viability of the Coffee Perch and wants to expand his premises to include the Perch. Stephanie is looking into that. Mr. Berry spoke to him over the weekend. He wants to diversify his business; we do not have any additional licenses. He will be engaging Stephanie. The process it takes times. The Coffee Perch employees ten people.

Mrs. Mackenzie received an email from the Chamber for Lanterns going along the bridge. If anyone is looking to donate they can get in touch with Beth Pelick.

Mr. Gallivan Goals and Objectives, get that to everyone before the next meeting. The Municipal Facilities study started a time line. Broken up into sections and tasks.

Board appointments I think there is a few options one is which to extend some. Work our way thru the Board appointments.

Mr. Berry wants to address their expiration. April 1<sup>st</sup> is the deadline and looking at Conservation. I think it is ok to have holdover appointments. It would be an easy remedy going forward. Whatever we do we need to be consistent. Mrs. Mackenzie if someone has not requested reappointment, should be extending theirs, they should drop off. Mr. Berry felt they should be dropping them off by the end of the month.

### **MINUTES**

MOTION moved by Mrs. Mackenzie to approve the minutes of February 25, 2014, seconded by Mr. Timson, VOTED 5-0-0

MOTION moved by Mrs. Mackenzie to approve the minutes of March 4, 2014, seconded by Mr. Timson, VOTED 5-0-0

Nancy Mackenzie stated she will not participate in the discussion. She will vote to go into Executive Session only and leave.

### **EXECUTIVE SESSION**

Mr. Gallivan read the following in to the record

#### **Chairman's Statement**

Board of Selectmen

Minutes of April 1

- Under G.L. C.30A , §21(a)(1), the purpose of the executive session will be to consider the reputation, character, discipline or complaints against a public officer, employee
  
- That a discussion of the foregoing in open session could compromise the purpose for the executive session ; and
  
- That the Board of Selectmen shall return to open session at the conclusion of the executive session for the purposes of adjourning.

MOTION moved by Mr. Berry to enter Executive Session for the reasons stated by the Chairman and the Board will return to open session for the purposes of adjourning, seconded by Mr. Timson ROLL CALL VOTE- Mrs. Mackenzie-Aye (will not stay and will not return to the meeting), Mr. Gallivan-Aye, Mr. Berry-Aye, Mr. Snuffer-Aye and Mr. Timson-Aye

Motion moved by Mr. Berry to adjourn at 11:25pm, seconded by Mr. Timson, VOTED 4-0-0